

Name _____
Address _____
SSN # _____

Instruction Letter

Date

Securities Transfer Corporation
Attn: Transfer Department
2901 N. Dallas Parkway, Suite 380
Plano, TX 75093

RE: _____ (Company/Issuer Name)

Dear Securities Transfer Corporation,

_____ (Name of shareholder), whom owns _____ (number of shares) of _____
("Company") has passed away. Please transfer the shares held by _____ (Registration) to
the following person:

Name _____
Address _____
SSN # _____
Number of Shares _____

Please have the shares issued as a (*please choose one*):

Physical Certificate _____

Book Entry Position _____

Deposit to my Broker _____

(*If the mailing address is not the same as the registered address, please provide where you would like the certificate to be mailed to*):

Name _____
Address _____

If there are any questions please contact me at _____ (email) or _____ (number).

Sincerely,