

Name _____
Address _____
SSN # _____

Instruction Letter

Date

Securities Transfer Corporation
Attn: Transfer Department
2901 N. Dallas Parkway, Suite 380
Plano, TX 75093

RE: _____ (Company/Issuer Name)

Dear Securities Transfer Corporation,

Please remove the restrictions on my _____ (number of shares) shares of _____
("Company") and transfer them to the following individual(s) or entities.

Name _____
Address _____
SSN # _____
Number of Shares _____

Please have the shares issued as a *(please choose one)*:

Physical Certificate _____
Book Entry Position _____
Deposit to my Broker _____

(If the mailing address is not the same as the registered address, please provide where you would like the certificate to be mailed to):

Name _____
Address _____

The cost basis for the transfer is \$_____ per share acquired on _____.

If there are any questions please contact me at _____ (email) or _____ (number).

Sincerely,